

**Northwest Baptist Seminary  
Financial Aid Policy**

**Fellowship Leadership Matching Grant**

1. This program is only open to Fellowship Baptist students registered with NBS and applies only to courses taken at NBS/ACTS and to courses required to complete the program. It is a partnership between the student, their church and NBS to pay for tuition in equal thirds. This is for tuition only and any extra fees (student fees, course packs, library fees) are not included.
2. The program is designed for students who are enrolled in an on-going basis. If they do not attend for a semester, they must notify the NBS office and their church as soon as possible. If they do not take classes for 2 consecutive semesters, they must reapply for the matching grant. Should any party be unable to continue, they must notify all involved as soon as possible.
3. Once application has been approved, it is the responsibility of the student to secure both the student and church portion of tuition and submit it to the TWU/ACTS registration office by the appropriate deadline. Please note that NBS will submit their portion of the student's tuition after the add/drop deadline. Students must maintain the required GPA for their program.
4. Students are required to inform the church of the total credit hours they are taking each semester.
5. Cheques are to be made payable to ACTS Seminaries noting the student name and number on the cheque.
6. The church and NBS portions represent a bursary to the student and as such both the church and seminary are required to issue a T4A slip to the student annually. T4A forms are available on the CRA website <http://www.cra-arc.gc.ca>. This requires the student to share some private information with NBS in order to complete the T4A slips.
7. Students who drop courses after the add/drop deadline will be asked to refund NBS and their church for the full portion of tuition that has been made. Should the student fail to do so, the amount in question will be deducted from the contribution made in the following semester.
8. Students receiving the Matching Grant are **not** eligible for other NBS financial aid.
9. Northwest will not fund any course retakes due to a student's previous failure of the course.

**Application For NBS Financial Aid**

Application can be made at any time to Dianne Gleave in the NBS office. Please fill out the Financial Assistance Application Form and the Letter of Intent and send it in to the NBS office by mail or email to [dianne@nbseminary.ca](mailto:dianne@nbseminary.ca)

**Acknowledgement of Funds**

The student is required to acknowledge receipt of funds by means of a thank-you letter to the donor each semester. NBS will provide the necessary information to the student. Any student failing to submit the letter will be considered in breach of the agreement and will not qualify for funding in the following semester. Contact Dianne Gleave [dianne@nbseminary.ca](mailto:dianne@nbseminary.ca) for details.

May, 2011

# Northwest Baptist Seminary Student Financial Assistance Application

**Personal Information:**

Student ID#: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Social Insurance Number: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
dd mm yy

**Program Information:**

This application is for the following semester:

Fall       Spring       Summer      Year: \_\_\_\_\_  
Sept – Dec      Jan – April      May - August

Program Name: \_\_\_\_\_

You are requesting Financial Aid under:

- Fellowship Leadership Matching Grant  
- or -  
 Northwest Baptist Seminary Financial Aid

Credit hours for semester: \_\_\_\_\_

Are you receiving other financial aid?    Yes                      No                      Amount \_\_\_\_\_

Church Currently Attending: \_\_\_\_\_

Have you been a member of this church for 4 months?    Yes        No   

Area that you are currently ministering in within church: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If you have any questions, please contact us at:*  
Northwest Baptist Seminary, 7600 Glover Rd. Langley, BC V2Y 1Y1  
Phone number: (604) 888-7592    Fax: (604) 637-3212  
Email address: dianne@nbseminary.ca    Web: www.nbseminary.ca

May, 2011

# *Fellowship Leadership Matching Grant*

## *Letter of Intent*

Student Name: \_\_\_\_\_

Program Name: \_\_\_\_\_

Estimated Cost to Complete Program: \_\_\_\_\_

Church Name: \_\_\_\_\_

Church Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

By signing below, the student, their church and Northwest indicate their intention to participate in equal three-way cost sharing of the student's tuition for the duration of the time required to complete the program. The student acknowledges that he or she must maintain program G.P.A. stipulations. Should any party find themselves unable to meet this commitment, this agreement becomes void.

### **Signatures:**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Dr. Kent Anderson \_\_\_\_\_ Date: \_\_\_\_\_

On behalf of Northwest Baptist Seminary

Church Representative: \_\_\_\_\_ Date: \_\_\_\_\_

On behalf of

Please Print Name & Title of Church Representative: \_\_\_\_\_

\_\_\_\_\_